	Title	Publication_Date	Rec_Number	Rec_Owner	Recommendation	ow_up_sta	implementation_status	Expected Implementation	
1	Water Meter Readings, Estimates, and Adjusted Billings	01-May-13	5	DWM	The Commissioner of the Department of Watershed Management should update billing procedures to identify specific criteria for suspending bills that are flagged for further review during the editing process. The revised procedures should include supervisory review of suspended bills.	Open	In progress	31-Dec-13	DWM is revising procedures
2	Water Meter Readings, Estimates, and Adjusted Billings	01-May-13	6	DWM	The Commissioner of the Department of Watershed Management should update billing procedures to require that when staff places an account in suspense status, in addition to leaving door hangers, staff notify the customer in writing and by telephone and document those contacts in enQuesta.	Open	In progress	31-Dec-14	DWM is revising procedures
3	Water Meter Readings, Estimates, and Adjusted Billings	01-May-13	7	DWM	The Commissioner of the Department of Watershed Management should use enQuesta to estimate bills or revise procedures to include a specific method for estimating usage.	Open	Not Implemented	31-Dec-14	Need to check procedure to see if it requires EnQuesta or specific method
4	Workers' Compensation	30-Sep-13	1	DOF	The chief financial officer should finalize the city's workers' compensation policies and procedures manual and distribute citywide, in compliance with city code. The procedures should include: • a requirement for employees and supervisors to report injuries promptly • standard guidelines for departments to document and investigate workplace injuries • mandatory drug testing of all employees involved in workplace accidents as required in city code	Open	In Progress	31-Mar-14	revised implementation date 6/30/2020
5	Workers' Compensation	30-Sep-13	4	DOF	The chief financial officer should increase oversight of the third party administrator when the current contract expires by including in the next contract: • a detailed scope of services and develop specific performance measures to evaluate the third party administrator's compliance with its contract • a requirement for the third party administrator to submit annual assurance that management controls are in place, to comply with attestation standards	Open	In Progress	30-Jun-14	revised implementation date 9/30/2020
6	Workers' Compensation	30-Sep-13	5	DHR	The commissioner of human resources should ensure that departments comprehensively screen prospective employees to ensure that they are physically able to perform job duties without injury, and review job descriptions periodically to ensure that physical requirements and safety guidelines are clear and up-to-date.	Open	In Progress		
7	Workers' Compensation	30-Sep-13	6	DHR	The commissioner of human resources should develop a citywide modified duty program to place employees in positions throughout the city as soon as they are released to work in modified positions.	Open	In Progress	1-Sep-13	
8	Department of Public Works Solid Waste Safety Practices	21-Apr-14	6	DHR	The commissioner of human resources should document the designation of safety-sensitive positions through written communications to facilitate accurate information and ongoing implementation of drug testing efforts.	Open	In Progress	1-Apr-14	
9	Aviation Parking Contract	21-Jul-14	1	DOA	We recommend that the aviation general manager exercise the contract's incentive provisions with the goal of decreasing expenses and increasing revenue. The department should evaluate incentive provisions in the contract and enhance them to reduce costs.	Open	In Progress	31-Dec-14	
10	Take-Home Vehicles	21-Jul-14	2	OM-EX	We recommend the chief operating officer revise the city's vehicle use policy to require departments to create and maintain vehicle use logs to track business and personal vehicle use. Logs should include information such as driver, location, mileage, time of day, time in/out, and reason for use. Further, require departments to use information from the logs to report all recorded commutes, including instances of zero use, to the finance department for all authorized employees during the tax year.	Open	In Progress	5-Sep-14	

11	Take-Home Vehicles	21-Jul-14	3	OM-EX	We recommend the chief operating officer ensure that department heads periodically review all available vehicle use data including fuel records, vehicle use logs, and GPS data if available, using comparisons among data sources and other analysis to identify possible misuse and noncompliance with city policy.	Open	In Progress	31-Dec-14	
12	Department of Public Works Office of Transportation Inventory Management	01-Aug-14	2	DPW	The commissioner of public works should perform annual wall-to-wall physical inventory counts that include reconciliations between system and physical quantities. Staff should also document adjustments in the system so that data in Hansen 8 reflects the inventory on hand.	Open	Partially Implemented	15-Jul-14	
13	Department of Public Works Office of Transportation Inventory Management	01-Aug-14	3	DPW	The commissioner of public works should manually reconcile purchases to inventory until Hansen and Oracle are interfaced.	Open	Not Implemented	26-Jun-14	
14	Department of Public Works Office of Transportation Inventory Management	01-Aug-14	4	DPW	The commissioner of public works should work with procurement to create procedures for identifying and disposing of surplus and obsolete inventory. Management should identify items to be included in surplus inventory during a full inventory count. Transportation should also submit surplus inventory that has continuing value for public auction.	Open	Partially Implemented	31-Aug-14	
15	Department of Public Works Office of Transportation Inventory Management	01-Aug-14	5	DPW	The commissioner of public works should purchase a barcode system to facilitate more efficient and accurate inventory tracking.	Open	Not Implemented	31-Jan-15	
16	Department of Public Works Office of Transportation Inventory Management	01-Aug-14	10	AIM	The chief information officer should ensure that Hansen 8 interfaces with Oracle once the Oracle upgrade is complete.	Open	In progress		
17	Department of Watershed Management - Inventory Management	09-Sep-14	3	DWM	The Commissioner of the Department of Watershed Management should purchase a barcode system to enable real-time recording of transactions and ensure that all facilities are equipped to record the transactions when items are physically received and issued.	Open	In Progress	30-Jun-15	city moving to Maximo for inventory.
18	Timekeeping	18-May-15	1	DHR	The commissioner of human resources and the Department of Law should review records for at least the last two years to identify and compensate current and former non-exempt employees who were not paid all owed overtime hours.	Open	In Progress	30-Sep-15	
19	Timekeeping	18-May-15	2	DHR	The commissioner of human resources and the Department of Law should review records for at least the last two years to identify and compensate current and former non-exempt employees who were paid overtime at the incorrect rate.	Open	In Progress	30-Sep-15	
20	Timekeeping	18-May-15	3	DHR	The commissioner of human resources and the Department of Law should review records for at least the last two years to identify and compensate current and former non-exempt employees whose compensatory time was recorded at straight time instead of time-and-a-half.	Open	In Progress	30-Sep-15	
21	Timekeeping	18-May-15	4	DHR	The commissioner of human resources and the Department of Law should review records for at least the last two years to identify and compensate former non-exempt employees who should have been paid compensatory time balances upon separation.	Open	In Progress	30-Sep-15	
22	Timekeeping	18-May-15	6	DHR	The commissioner of human resources and the chief information officer should assess the feasibility of adding to the Oracle-Kronos interface the capability to insert changes to employees' time made directly in Oracle into Kronos in the pay period in which the correction applies.	Open	Follow Up Pending	31-Dec-15	
23	Timekeeping	18-May-15	7	DHR	The commissioner of human resources and the chief information officer should identify locations where clock vandalism has occurred and install security cameras in those areas.	Open	Follow Up Pending	30-Jun-15	
24	Employee Compensation	05-Oct-15	1	DHR	Prepare for City Council consideration amendments to the personnel code that: - require a market study of benchmark positions be conducted every year with results presented to the City Council before the annual budget proposal - establish clear guidance on hiring above the minimum salary	Open	In Progress	30-Jun-16	

#	Category	Date	Rec	Resp	Recommendation		Status	Date	Notes
25	Employee Compensation	05-Oct-15	2	DHR	In order to reduce the potential for internal and external salary inequities, the commissioner of human resources should: - Review the compensation structure within salary grades annually across all departments citywide and report the findings to the City Council prior to the annual budget proposal	Open	Follow Up Pending	30-Jun-16	
26	Employee Compensation	05-Oct-15	4	DHR	In order to strengthen salary management controls and reduce the appearance of internal inequities, the commissioner of human resources and the chief information officer should: -Strengthen Oracle system controls to: • reflect base pay separately from time-limited incentive pay, differential pay, bonuses, and work out-of-class •standardize and define the list of salary transaction reason codes such that they align with city code requirements •comply with salary changes in code	Open	In Progress		
27	Oracle Segregation of Duties	29-Jun-16	1	DOF/DHR/DC	The chief financial officer, the commissioner of human resources, and the chief procurement officer should develop policies around segregation of duties.	Open	Not Implemented	30-Sep-16	No policies
28	Oracle Segregation of Duties	29-Jun-16	2	DOF/DHR/DC	The chief financial officer, the commissioner of human resources, and the chief procurement officer should request AIM remove conflicting access not required for business purposes. If business need exists for conflicting access, the commissioners should design and document a mitigating control, such as monitoring, to reduce the risk of the conflict.	Open	In progress	30-Sep-16	DOP resolved most conflicts with process change and Oracle hierarchies (still super user conflicts); HR is documenting business reasons and developing mitigating controls; need to check with DOF
29	Oracle Segregation of Duties	29-Jun-16	4	AIM	The chief information officer should assist the chief financial officer, the commissioner of human resources, and the chief procurement officer in creating mitigating controls and removing unnecessary access creating conflicts.	Open	In progress	31-Dec-16	
30	Retirement Administration Defined Contribution Plan	13-Jul-16	1	DOF	The chief financial officer and the commissioner of human resources should prepare for City Council consideration analysis estimating the costs associated with increasing the overall contribution rate to the defined contribution plan to the suggested level of 18% to 20% of annual salary, as well as the costs and benefits of adding the employees currently in the defined contribution plan to the city's hybrid plan.	Open	In progress	30-Sep-16	revised implementation date 6/30/2020
31	Retirement Administration Defined Contribution Plan	13-Jul-16	2	DOF/DHR/DC	The management committee should discontinue retirement fund loans from the 401(a) plan.	Open	Not Implemented		
32	Retirement Administration Defined Contribution Plan	13-Jul-16	3	DOF/DHR/DC	The management committee should review training efforts at least quarterly and develop strategies to target training.	Open	In progress		
33	Retirement Administration Defined Contribution Plan	13-Jul-16	6	DOF	The chief financial officer should request that Voya create an ERISA budget for excess revenue captured during the contract period.	Open	In progress	30-Sep-16	revised implementation date 6/30/2020
4	Retirement Administration Defined Contribution Plan	13-Jul-16	10	DOF/DHR/DC	The management committee should review fees paid to ensure that they are reasonable.	Open	In progress		
5	Retirement Administration Defined Contribution Plan	13-Jul-16	11	DOF/DHR/DC	The management committee should determine whether the city should bear or share the plan administrative costs with the participants.	Open	Follow up Pending		
6	Retirement Administration Defined Contribution Plan	13-Jul-16	12	DHR	The chief information officer, chief financial officer and the commissioner of human resources should implement autoenrollment as a part of the Oracle upgrade, which should eliminate the errors associated with the manual processes.	Open	Follow up Pending	30-Oct-17	
7	Annual Contract Administration	15-Mar-17	1	DOP	We recommend that the chief procurement officer obtain samples of invoices from the Department of Finance for each annual contract with procurement activity to ensure that all contractually required fields are included on invoices.	Open	In progress	31-Jan-18	Working group of DOF and DOP reviewing selected vendor invoices
8	Annual Contract Administration	15-Mar-17	4	DOP	We recommend that the chief procurement officer use contract clauses, such as tiered pricing and rebates, with invitations to bid for annual contracts to take advantage of unrealized cost savings.	Open	Follow Up Pending		No progress yet

#	Audit	Date	Rec	Dept	Recommendation		Status	Due Date	Notes
									review training materials
9	Annual Contract Administration	15-Mar-17	5	DOP	We recommend that the chief procurement officer update standard operating procedures and applicable training materials to clarify definitions and appropriate usage of purchase order types. We recommend that the chief procurement officer train staff and user department employees on the updated procedures.	Open	In progress	31-Aug-17	
10	Annual Contract Administration	15-Mar-17	7	DOP	We recommend that the chief procurement officer increase monitoring by reviewing requisitions for completeness, accuracy, and compliance before creating purchase orders, and by generating monthly reports for vendor activity.	Open	In progress	30-Sep-17	Review process and vendor activity reports
11	Department of Watershed Management Efforts to Reduce Water Loss	17-Apr-17	5	DWM	We recommend the Department of Watershed Management finalize the draft standard operating procedure for tracking and reporting hydrant meters and begin enforcing provisions to track meters and collect billing data.	Open	In Progress	30-Jun-17	review final procedure and test enforcement provisions
12	Department of Watershed Management Efforts to Reduce Water Loss	17-Apr-17	10	DWM	We recommend the Department of Watershed Management participate in the voluntary distribution system audits with the Georgia Association of Water Professionals.	Open	In Progress	31-Mar-19	still plan to do this
13	Renew Atlanta Roadway Resurfacing	06-Nov-17	9	Renew	In order to ensure integrity of information, Renew Atlanta management should work with Atlanta Information Management to complete implementation of an electronic document management system and ensure that system contains all necessary documentation.	Open	In Progress	31-Dec-17	
14	Accounts Receivable Atlanta Fire Rescue Department and Department of Parks	07-Dec-17	1	AFRD	We recommend the Atlanta Fire Rescue Department enter transactions into Oracle or work with AIM to develop a report to provide to finance.	Open	In Progress	31-Mar-18	Progress delayed due to changes in technology on DOF Office of Revenue side
15	Accounts Receivable Atlanta Fire Rescue Department and Department of Parks	07-Dec-17	3	AFRD	We recommend the Atlanta Fire Rescue Department further separate the permitting and invoicing functions so that no single individual may issue a permit and adjust an invoice.	Open	In Progress	31-Mar-18	added staff; implementing new technology (delayed) and new division
16	Accounts Receivable Atlanta Fire Rescue Department and Department of Parks	07-Dec-17	9	DOF	We recommend the Department of Finance manage the collection of fire safety permit revenue.	Open	In Progress	31-Dec-17	still assessing
17	Department of Aviation Construction Contract Solicitations	19-Feb-18	2	DOP	We recommend the chief procurement officer record evaluation scores using a standardized memorandum template and provide a copy to the user department at the end of the scoring session.	Open	In progress	30-Apr-18	Has Law approved scoring memo? Procedures for use?
18	Department of Aviation Construction Contract Solicitations	19-Feb-18	3	DOP	We recommend the chief procurement office record the final determination of responsiveness, and the name and date of the person conducting the review. In cases when a submittal is deemed non-responsive, document the reason for the determination on the responsive checklist.	Open	In progress	30-Apr-18	We haven't seen consistent use of new form in IPRO reviews
19	Department of Aviation Construction Contract Solicitations	19-Feb-18	4	DOP	We recommend the chief procurement officer evaluate bid patterns to detect potential fraud.	Open	Follow up Pending	31-Jul-18	No progress yet
20	Department of Aviation Construction Contract Solicitations	19-Feb-18	5	DOP	We recommend the chief procurement officer implement an e-procurement system that allows all submissions and required documents to be received, reviewed, evaluated and stored within the system.	Open	In progress	30-Sep-18	Oracle upgrade enabled submissions to be received and stored electornically; still documents outside of Oracle
21	Payroll Processing	18-Jun-18	2	DOF	We recommend the chief financial officer work with AIM and Deloitte to evaluate whether the Kronos to Oracle interface can be revised to prevent negative Kronos entries from creating positive Oracle entries	Open	In progress	30-Nov-18	still assessing
22	Payroll Processing	18-Jun-18	3	DOF	We recommend the chief financial officer work with AIM and Deloitte to configure Oracle's manager self-service portal to allow departments to complete standard off-cycle request forms and upload supporting documentation.	Open	In Progress	30-Nov-18	still assessing
23	Payroll Processing	18-Jun-18	4	DOF	We recommend the chief financial officer work with AIM and Deloitte to generate a list of performance measures that address risks that exist in the payroll process and work with Deloitte to ensure that data is captured in Oracle to track performance against the metrics.	Open	Follow Up Pending	30-Nov-18	need more specifics

								revised implementation date 6/30/2020; DOF will recommend a 3 mo max
24	Payroll Processing	18-Jun-18	7	DOF	We recommend the chief financial officer draft legislation for city council consideration to limit the time in which a payment can be retroactively approved to a maximum of 12 months, excluding payments related to litigation	Open	In Progress	30-Nov-18
25	Payroll Processing	18-Jun-18	8	DOF	We recommend the chief financial officer draft legislation for city council consideration to discontinue processing manual retroactive payments.	Open	In Progress	30-Nov-18 — revised implementation date 6/30/2020
26	Payroll Processing	18-Jun-18	10	DOF	We recommend the chief financial officer develop, formalize, and enforce policies and procedures for managing payroll, including firm deadlines for departments to submit timecards and standardized forms with required authorizations.	Open	In Progress	30-Nov-18 — revised implementation date 6/30/2020
27	Payroll Processing	18-Jun-18	11	DHR	We recommend the commissioner of human resources and AIM ensure shift differentials are accurately configured and automated for applicable departments within the upgraded Kronos system.	Open	Follow Up Pending	31-Oct-18
28	Payroll Processing	18-Jun-18	12	DHR	We recommend the commissioner of human resources provide timekeepers and managers additional training on moving time correctly in the timekeeping system.	Open	Follow Up Pending	31-Oct-18
29	Payroll Processing	18-Jun-18	13	DHR	We recommend the commissioner of human resources calculate benefit overages paid by city employees during the 2016 and 2017 enrollment years and work with the Department of Finance to return premium overcharges to the affected employees.	Open	Follow Up Pending	31-Jul-18
30	Payroll Processing	18-Jun-18	14	DHR	We recommend the commissioner of human resources enforce city timekeeping policies that require employees to clock in and out each day of the pay period.	Open	Follow Up Pending	30-Sep-18
31	Water Quality Testing	01-Oct-18	1	DWM	To ensure timely and accurate resolution of water quality complaints for customers, the Commissioner of the Department of Watershed Management should create a service level agreement to measure the water quality complaint resolution, tracking the time that it takes to resolve the complaint from the date of the customer call.	Open	In Progress	31-Dec-18
32	Atlanta Police Department Body-Worn Cameras	03-Dec-18	6	APD	To ensure compliance with the department's body-worn policies and best practices, we recommend that the chief of police enforce policies requiring the compliance team to review all deleted footage prior to deletion for miscategorization.	Open	In Progress	03-Dec-18 — check log of deleted videos; how does the department confirm videos are categorized correctly before deletion?
33	Atlanta Police Department Body-Worn Cameras	03-Dec-18	12	APD	To ensure accountability and transparency, we recommend the chief of police monitor and track the following performance metrics for the number and percentage of videos deleted before the retention schedule.	Open	Pending	31-Jan-19 — no metrics related to deleted videos
34	Citywide Overtime	18-Feb-19	1	OM-EX	We recommend the chief operating officer enforce the monitoring and reporting of overtime expenses compared to budgeted amounts and require departments to report the information to City Council during their quarterly updates.	Open	Pending	31-Mar-19
35	Citywide Overtime	18-Feb-19	3	APD	We recommend the police chief enforce the new policy to measure productivity associated with overtime hours approved and earned and manage the use of overtime.	Open	Pending	31-Jul-18 — review completed forms
36	Citywide Overtime	18-Feb-19	4	APD	We recommend the police chief enforce FLSA and city polices by paying sworn officers for premium overtime after employees meets the 171 hours worked. The overtime calculation should not include leave taken as hours worked.	Open	Pending	No progress; disagree with rec
37	Citywide Overtime	18-Feb-19	5	APD	We recommend the police chief work with human resources and the chief information officer to configure work schedules in Kronos and enforce the rules once in place.	Open	Pending	No progress; disagree with rec
38	Citywide Overtime	18-Feb-19	6	DHR	We recommend the human resources commissioner verify that all FLSA statuses are accurate in Oracle according to the job classification table and FLSA requirements.	Open	Pending	01-Mar-19
39	Citywide Overtime	18-Feb-19	7	DHR	We recommend the human resources commissioner work with the chief information officer to create controls within Oracle to standardize FLSA status based on job positions.	Open	Pending	31-Mar-19

40	Citywide Overtime		18-Feb-19	8	DHR	We recommend the chief operating officer and the human resources commissioner compel departments to maintain documentation to support prior approval and justification of overtime hours.	Open	Pending	18-Mar-19
41	Citywide Overtime		18-Feb-19	9	DHR	We recommend the chief operating officer and the human resources commissioner compel departments to develop and implement transparent processes to ensure employees doing the same work have an equal opportunity for overtime.	Open	Pending	18-Mar-19
42	Expired Contracts and Cooperative Agreements		15-Apr-19	1	DOP	To reduce the risk of operating with and making payments on expired contracts, the chief procurement officer should ensure that the complete contract inventory is entered and maintained in the Oracle system and used to notify user departments of expiring contracts based on the schedule outlined in procurement's procedures.	Open	Pending	31-Dec-19
43	Expired Contracts and Cooperative Agreements		15-Apr-19	2	DOP	To reduce the risk of operating with and making payments on expired contracts, the chief procurement officer should ensure that all active contracts are included on the combined division report and the status of the contracts is up-to-date.	Open	Pending	30-Sep-19
44	Expired Contracts and Cooperative Agreements		15-Apr-19	3	DOP	To ensure that the city is obtaining competitive pricing when using cooperative agreements, the chief procurement officer should ensure that user departments submit all required documents in the request packages.	Open	Pending	30-Sep-19
45	Expired Contracts and Cooperative Agreements		15-Apr-19	4	DOP	To ensure that the city is obtaining competitive pricing when using cooperative agreements, the chief procurement officer should require user departments to submit price comparisons or market data to support the use of cooperative agreements.	Open	Pending	30-Sep-19
46	Expired Contracts and Cooperative Agreements		15-Apr-19	5	DOP	To ensure that the city is obtaining competitive pricing when using cooperative agreements, the chief procurement officer should work with law and user departments to propose changes to city code for City Council consideration to better match the timing of written notices of contract expiration to the procurement cycle.	Open	Pending	30-Sep-19	
47	Atlanta Fire Rescue Department Inventory Management of Medical Supplies		15-May-19	13	AFRD	We recommend that the Atlanta Fire Rescue Department implement an electronic inventory management system. In the meantime, the department should: • conduct a 100% inventory count of all drugs and medical supplies at emergency medical services locations • enforce completion of all required documents, including the controlled substances logs, medication used forms, medication bag check-offs, and transfer of custody forms to track medical inventory • perform and document periodic inventory counts and immediately resolve any discrepancies • establish a retention policy for all inventory records • incorporate the revised inventory procedures into the department's policy	Open	In Progress	31-Jul-19	pending implementation of system
48	Atlanta Fire Rescue Department Inventory Management of Medical Supplies		15-May-19	14	AFRD	We recommend that the Atlanta Fire Rescue Department collaborate with Atlanta Information Management (AIM) to fully implement an electronic inventory management system into airport operations.	Open	In Progress	30-Nov-19	pending implementation of system
49	Atlanta Fire Rescue Department Inventory Management of Medical Supplies		15-May-19	15	AFRD	We recommend that the Atlanta Fire Rescue Department determine if an electronic inventory management system is feasible for field locations.	Open	In Progress	30-Nov-19	pending implementation of system
50	Fire Hydrant Inspection and Maintenance		17-Jun-19	2	AFRD	We recommend the Atlanta Fire Rescue Department enforce the department's policy and city code to inspect all private hydrants within the city limits.	Open	In Progress	01-Jul-20	New policy more fully describes procedures for inspecting private hydrants. Check records after fall inspections
51	Fire Hydrant Inspection and Maintenance		17-Jun-19	3	AFRD	We recommend the Atlanta Fire Rescue Department and the Department of Watershed Management create a policy to communicate hydrant installations and removals. a.The policy should also include procedures for updating the fire hydrant database.	Open	In Progress	01-Jul-20	working on notification process to add and remove private hydrants from inventory (not in MOU)

52	Fire Hydrant Inspection and Maintenance	17-Jun-19	5	AFRD/DWM	We recommend the Atlanta Fire Rescue Department and the Department of Watershed Management complete the hydrant asset identification project, which maps Watershed Management asset identification numbers with Fire Rescue's hydrant identification numbers.	Open	In Progress	30-Jun-20	approximatley 75% of hydrants are in the system
53	Fire Hydrant Inspection and Maintenance	17-Jun-19	6	AFRD/DWM	We recommend the Atlanta Fire Rescue Department and the Department of Watershed Management determine the feasibility of using Watershed Management's GIS application as a comprehensive inspection and repair database. a. Watershed Management should customize the application, based on Fire Rescue's needs, to replace the department's current hydrant database. b. Watershed Management should ensure that the database is backed up daily. c. Fire Rescue should continue to update hydrant cards as a secondary data source. d. Fire Rescue should identify resources to purchase any needed external devices needed to access the application in the field to conduct inspections. e. Fire Rescue should update its policies to incorporate use of the database.	Open	In Progress	30-Jun-20	
54	Fire Hydrant Inspection and Maintenance	17-Jun-19	8	AFRD	We recommend the Atlanta Fire Rescue Department enforce hydrant card verification to ensure that inspections and needed repairs are accurately documented in the hydrant database.	Open	In Progress	31-Oct-19	notified staff; will check after fall inspections
55	Fire Hydrant Inspection and Maintenance	17-Jun-19	9	DWM	We recommend the Department of Watershed Management continue to track progress toward meeting service level agreements and consider the feasibility of adding additional resources to help meet the targets.	Open	Pending	30-Sep-19	
56	Atlanta Police Department's Fleet Acquisition and Maintenance	03-Sep-19	1	APD	To avoid unnecessary delivery delays, we recommend the Chief of Police ensures that police staff follow the vehicle acquisition process and make no modifications after the initial purchase order has been approved unless the Department of Public Works is n	Open	Pending	30-Aug-19	
57	Atlanta Police Department's Fleet Acquisition and Maintenance	03-Sep-19	2	DPW	To improve the accuracy of vehicle availability tracking, we recommend the Commissioner of the Department of Public Works enforce completion of all required fields, including the service status, on repair and preventive maintenance work orders within Asse	Open		31-Oct-19	
58	Atlanta Police Department Code Enforcement Section	16-Sep-19	1	APD	We recommend that the code enforcement section improve procedures to ensure that code violations are accurately categorized.	Open	Pending	ongoing	
59	Atlanta Police Department Code Enforcement Section	16-Sep-19	2	APD	We recommend that the code enforcement section work with the Human Resources Department to make any needed salary adjustments based on the results of the classification and pay study authorized by Resolution 19-R-3759.	Open	Pending	31-Jan-20	
60	Atlanta Police Department Code Enforcement Section	16-Sep-19	3	APD	We recommend that the code enforcement section request that the Accela software be programmed to require supervisory approval before code violation cases are closed.	Open	Pending	31-Dec-19	
61	Atlanta Police Department Code Enforcement Section	16-Sep-19	4	APD	We recommend that the code enforcement section work with AIM to ensure that access to Accela is promptly deleted after employee separation or transfer and that only current section employees have access to the system	Open	Pending	23-Aug-19	
62	Atlanta Police Department Code Enforcement Section	16-Sep-19	5	APD	We recommend that the code enforcement section ensure that the police central database and physical certification files are reviewed periodically to ensure that required documents, including permits, are maintained.	Open	Pending	18-Sep-19	
63	Martin Luther King Jr. Recreation and Aquatic Center Project	13-Nov-19	1	DPR	The Department of Parks and Recreation should either require mobilization to be separately identified and approved as part of the original Schedule of Values, and subsequently substantiated by invoice and other backup documentation, or request the Law Department remove the language from contract documents	Open	Pending	30-Jan-18	

64	Martin Luther King Jr. Recreation and Aquatic Center Project	13-Nov-19	2	DPR	The Department of Parks and Recreation should formalize the process by which a change directive becomes an addition or reduction to the contract value and is reflected as such on the pay application.	Open	Pending	31-Oct-19
65	Martin Luther King Jr. Recreation and Aquatic Center Project	13-Nov-19	3	DPR	Parks should request the Law Department to ensure contract language requires the Design Builder to provide the following support for all line items of a change order: - Itemized detail from the subcontractor performing the work, to include labor, materials, equipment, subcontractor costs, and all markups - Itemized detail from the Design Builder showing all markups and changes associated with the change orders (e.g. fee, insurances and bonds).	Open	Pending	31-Oct-19
66	Martin Luther King Jr. Recreation and Aquatic Center Project	13-Nov-19	4	DPR	The Department of Parks and Recreation should analyze documentation submitted to support change order costs.	Open	Pending	31-Oct-19
67	Martin Luther King Jr. Recreation and Aquatic Center Project	13-Nov-19	5	DPR	The Department of Parks and Recreation should thoroughly review drawings and specifications at 25%, 50% and 75% of design completion to prevent or limit design change orders on future projects.	Open	Pending	31-Oct-19
68	Martin Luther King Jr. Recreation and Aquatic Center Project	13-Nov-19	6	DPR	The Department of Parks and Recreation should require accurate and detailed supporting documentation, including evidence of payment to the subcontractors, for all allowance usages.	Open	Pending	31-Oct-19
69	Martin Luther King Jr. Recreation and Aquatic Center Project	13-Nov-19	7	DPR	The Department of Parks and Recreation should require the Design Builder to update payment applications in the source software and resubmit with all corrections properly reflected. Additionally, the department should require the Design Builder to include updated schedules and a list of changed activities, as applicable when modifications are made to the payment application.	Open	Pending	31-Oct-19
70	Martin Luther King Jr. Recreation and Aquatic Center Project	13-Nov-19	8	DPR	The Department of Parks and Recreation should obtain updated certificates of insurance for all insurances to demonstrate contractual compliance with the insurance limits throughout the life of a given project.	Open	Pending	31-Oct-19
71	Martin Luther King Jr. Recreation and Aquatic Center Project	13-Nov-19	9	DPR	The Department of Parks and Recreation should include analysis of non-conforming work and actions to address non-conforming work with the project close-out package.	Open	Pending	31-Oct-19
72	Martin Luther King Jr. Recreation and Aquatic Center Project	13-Nov-19	10	DPR	The Department of Parks and Recreation should maintain a log of RFIs.	Open	Pending	31-Oct-19
73	Construction Audit for Northisde Drive Pedestrian Bridge	24-Jan-20	4	DPW	For future projects, the Department of Public Works should adhere to the contract provisions for changes to projects including usage of allowances that should include approval prior to commencing work.	Open	Pending	31-Jul-20

	Title	Publication_Date	Rec_Number	Rec_Owner	Recommendation	ow_up_sta	implementation_status	
1	Water Meter Readings, Estimates, and Adjusted Billings	01-May-13	1	DWM	The Commissioner of the Department of Watershed Management should develop a method to track the number of adjustments for leaks or billing errors.	Closed	Implemented	
2	Water Meter Readings, Estimates, and Adjusted Billings	01-May-13	4	DWM	The Commissioner of the Department of Watershed Management should complete bill priority inspections before billing or notify customers on the bill that they might have a leak and a work order is pending.	Closed	Not Implemented	
3	Department of Watershed Management - Inventory Management	09-Sep-14	13	AIM	Once Watershed Management has converted all inventory systems to Hansen 8, the Chief Information Officer should: - Ensure that password settings comply with city policy - Establish a unique account for each application administrator - Establish a process to document approval of access for new users - Establish a process to ensure that access for employees who no longer need access is terminated and periodically review access levels - Establish a periodic review to recertify that user access, at a functional level, continues to be appropriate based on job function	Closed	Implemented	DWM didn't convert to Hansen, but AIM enforced access and password policies on Maximo and EnQuesta.
4	Building Permits	30-Jun-15	6	DPCD	Work with the chief information officer and permitting system vendor to: - strengthen ad hoc reporting capabilities - ensure existing reports are functional and pulling the intended information - determine other information needs for ongoing reports - estimate the cost of moving the application in-house if offsite hosting proves a barrier to improving reporting capabilities	Closed	Implemented	
5	Building Permits	30-Jun-15	7	DPCD	Rotate inspectors at least annually, or develop an alternative solution to mitigate the risk of staff conflicts of interest.	Closed	Implemented	ongoing
6	Oracle Segregation of Duties	29-Jun-16	3	DOF/DHR/DC	The chief financial officer, the commissioner of human resources, and the chief procurement officer should work with AIM to remove or re-design responsibilities with internal conflicts as part of the Oracle upgrade.	Closed	Partially Implemented	Redesigned roles but still some internal conflicts
7	Building Permits Data Testing and Analysis	20-Feb-17	1	DPCD	We recommend that the commissioner of Planning and Community Development take steps to ensure the completeness and correctness of data used in generating reports.	Closed	Implemented	
8	Annual Contract Administration	15-Mar-17	2	DOP	We recommend that the chief procurement officer develop a template to facilitate departmental compliance with city code to file estimates of their procurement needs for the next fiscal year or require estimates of their procurement needs for the subsequent fiscal year to be included in the budget proposal.	Closed	Implemented	
9	Annual Contract Administration	15-Mar-17	6	DOP	We recommend that the chief procurement officer collaborate with Atlanta Information Management to determine the feasibility of auto-populating additional contract-related information.	Closed	No Longer Relevant	City decided not to customize
10	Renew Atlanta Roadway Resurfacing	06-Nov-17	1	Renew	In order to ensure the Project Control Board has current information on the money budgeted and spent and the status of projects, the program management officer and project managers should present preliminary design PIPs for all projects, including new projects and ongoing or finished projects	Closed	Implemented	
11	Renew Atlanta Roadway Resurfacing	06-Nov-17	2	Renew	In order to ensure the Project Control Board has current information on the money budgeted and spent and the status of projects, the program management officer and project managers should report variances over the threshold defined by the program management plan to the Project Control Board	Closed	Implemented	

12	Renew Atlanta Roadway Resurfacing	06-Nov-17	3	Renew	In order to ensure the Project Control Board has current information on the money budgeted and spent and the status of projects, the program management officer and project managers should present closeout PIPs for completed projects	Closed	Implemented	
13	Renew Atlanta Roadway Resurfacing	06-Nov-17	8	Renew	In order to ensure that payments made to contractors are appropriate and allowable, Renew Atlanta management should work with the Department of Law to pursue cost recovery for potential overpayments to contractors.	Closed	Implemented	
14	Accounts Receivable Atlanta Fire Rescue Department and Department of Parks	07-Dec-17	2	AFRD	We recommend the Atlanta Fire Rescue Department stop accepting payments for permits. Transferring this function to Finance would separate the custody of assets from the authorization and record keeping functions.	Closed	Not Implemented	Department partially agreed and proposed alternative; plan to use model similar to APD with revenue collection centralized under new unit Fiscal and Administrative Division
15	Compliance Audit: ISO/IEC 27001 ISMS Precertification	16-Jan-18	1	AIM	Create and deploy a single scope statement that will clarify, document and communicate a common, approved City of Atlanta ISO certification scope to all affected parties.	Closed	No Longer Relevant	AIM has decided not to seek ISO 27001 certification but will instead adopt the NIST Cybersecurity Framework.
16	Compliance Audit: ISO/IEC 27001 ISMS Precertification	16-Jan-18	2	AIM	Determine and execute corrective actions to close any gaps in the existing policies and/or procedures needed to cover the ISO/IEC 27001/2 domains and clauses included in the Statement of Applicability for assets within the scope of the ISMS.	Closed	No Longer Relevant	
17	Compliance Audit: ISO/IEC 27001 ISMS Precertification	16-Jan-18	3	AIM	Develop a set of ISMS process flow charts or other procedures that identify the key processes, stakeholders, roles and responsibilities and interested parties involved in the governance and management of the ISMS.	Closed	No Longer Relevant	
18	Compliance Audit: ISO/IEC 27001 ISMS Precertification	16-Jan-18	4	AIM	Develop a set of ISMS operational process flow charts or other procedures that identify the responsibilities of city resources and service providers involved in the deployment and operation of functional controls applicable to the ISMS.	Closed	No Longer Relevant	
19	Compliance Audit: ISO/IEC 27001 ISMS Precertification	16-Jan-18	5	AIM	Create a formal process for developing, reviewing and regularly updating the risk assessment, prioritization and risk treatment performed as part of the ISMS.	Closed	No Longer Relevant	
20	Compliance Audit: ISO/IEC 27001 ISMS Precertification	16-Jan-18	6	AIM	The Chief Information Security Officer should create a more visible, comprehensive and timely tracking system for implementation plans, risk treatments and issue remediation activities of assets in the ISMS scope.	Closed	No Longer Relevant	
21	Compliance Audit: ISO/IEC 27001 ISMS Precertification	16-Jan-18	7	AIM	The Chief Information Security Officer should create a formal mechanism in the ISMS or department that will track corrective action plans to address audit issues identified for high-risk assets within the ISMS scope and regularly report on progress or deviations to the plans.	Closed	No Longer Relevant	
22	Compliance Audit: ISO/IEC 27001 ISMS Precertification	16-Jan-18	8	AIM	The Chief Information Security Officer should establish a consistent ISMS documentation development, review, and approval process that includes identification, tracking and reporting of any open issues related to the ISMS documentation portfolio.	Closed	No Longer Relevant	
23	Compliance Audit: ISO/IEC 27001 ISMS Precertification	16-Jan-18	9	AIM	The Chief Information Security Officer should develop a comprehensive inventory of policies, processes, procedures and guidance documents and an action plan to address the gaps in the ISMS and security controls policy portfolio in a timely manner.	Closed	No Longer Relevant	
24	Compliance Audit: ISO/IEC 27001 ISMS Precertification	16-Jan-18	10	AIM	The Chief Information Security Officer should develop key policies to address information labeling and handling, and third-party user risk management.	Closed	No Longer Relevant	
25	Compliance Audit: ISO/IEC 27001 ISMS Precertification	16-Jan-18	11	AIM	The Chief Information Security Officer should create a list of all previously-identified security issues, vulnerabilities and other process weaknesses that have not been treated to determine the level of effort and action plans required to eliminate, mitigate, transfer or accept the risks.	Closed	No Longer Relevant	

26	Compliance Audit: ISO/IEC 27001 ISMS Precertification	16-Jan-18	12	AIM	The Chief Information Security Officer should create a formal process to document and track the risk rating, prioritization and treatment of all significant identified security issues that add to the level of inherent security risk to the city.	Closed	No Longer Relevant
27	Compliance Audit: ISO/IEC 27001 ISMS Precertification	16-Jan-18	13	AIM	The Chief Information Security Officer should develop a vulnerability and risk management process that determines when and how data analytics and root cause analysis should be used for the identification and resolution of issues.	Closed	No Longer Relevant
28	Compliance Audit: ISO/IEC 27001 ISMS Precertification	16-Jan-18	14	AIM	The Chief Information Security Officer should analyze the portfolio of current metrics for the value each provides, and add, adjust, or discard metrics, as appropriate, to provide useful information to each audience.	Closed	No Longer Relevant
29	Compliance Audit: ISO/IEC 27001 ISMS Precertification	16-Jan-18	15	AIM	The Chief Information Security Officer should identify and create ISMS Program Metrics that measure and report key success criteria and progress against the goals of the ISMS.	Closed	No Longer Relevant
30	Compliance Audit: ISO/IEC 27001 ISMS Precertification	16-Jan-18	16	AIM	The Chief Information Security Officer should create a deep-dive analysis process that mandates identifying root causes and remediation actions to eliminate large-scale, chronic issues (e.g., Rapid7 vulnerabilities).	Closed	No Longer Relevant
31	Compliance Audit: ISO/IEC 27001 ISMS Precertification	16-Jan-18	17	AIM	The Chief Information Security Officer should identify and implement key Executive, Management and Operational ISMS Metrics that will be most useful for each stakeholder.	Closed	No Longer Relevant
32	Compliance Audit: ISO/IEC 27001 ISMS Precertification	16-Jan-18	18	AIM	The Chief Information Security Officer should develop an ISMS Annual Plan that provides a single view of identified strategic initiatives to improve the ISMS and known (or proposed) tactical remediation activities.	Closed	No Longer Relevant
33	Compliance Audit: ISO/IEC 27001 ISMS Precertification	16-Jan-18	19	AIM	The Chief Information Security Officer should create a tracking mechanism that captures and reports on the annual plan initiatives and activities approved by the Information Security Governance Board, as well tracking deviations (positive or negative) from the plan.	Closed	No Longer Relevant
34	Compliance Audit: ISO/IEC 27001 ISMS Precertification	16-Jan-18	20	AIM	The Chief Information Security Officer should review the potential need for a separate Tactical ISMS Activities report that provides a status of short- and medium-term activities while the ISMS is still in its developmental stage.	Closed	No Longer Relevant
35	Compliance Audit: ISO/IEC 27001 ISMS Precertification	16-Jan-18	21	AIM	The Chief Information Security Officer should conduct a comprehensive resource and skills analysis of the Office of Information Security to identify gaps in the appropriate level of security resources required to fully implement and operate the ISMS.	Closed	No Longer Relevant
36	Compliance Audit: ISO/IEC 27001 ISMS Precertification	16-Jan-18	22	AIM	The Chief Information Security Officer should conduct a study to determine if additional resourcing is required in the Office of Information Security peer groups and business units to complete the implementation of the ISMS and effectively oversee its operation.	Closed	No Longer Relevant
37	Compliance Audit: ISO/IEC 27001 ISMS Precertification	16-Jan-18	23	AIM	The Chief Information Security Officer should create a resourcing plan to allocate appropriate resources to complete the tasks identified in the ISMS project plan and gap remediation plans with a goal of full resourcing in CY2017.	Closed	No Longer Relevant
38	Department of Aviation Construction Contract Solicitations	19-Feb-18	1	DOP	We recommend the chief procurement officer perform a quality assurance review of the scoring methodology, ensure that it is consistent with procedures, and use a tool to automate the calculations. Once the automated spreadsheet is developed, Procurement should ensure that all evaluation score inputs into the spreadsheet are verified.	Closed	Implemented	We've confirmed use of the matrix in IPRO
39	Department of Aviation Construction Contract Solicitations	19-Feb-18	6	DOP	We recommend the chief procurement officer provide the specific justification for the cancellation of a solicitation in the management file.	Closed	Implemented
40	Department of Aviation Construction Contract Solicitations	19-Feb-18	7	DOP	We recommend the chief procurement officer verify all required documentation is maintained in the project files according to city code and procurement procedures.	Closed	Implemented
41	Affordable Housing	02-Jul-18	4	DPCD	Consider longer affordability periods when subsidizing rental housing.	Closed	Not Implemented	restricted by state law

42	Affordable Housing	02-Jul-18	5	DPCD	Develop a mechanism to maintain affordability when subsidizing for-purchase housing.	Closed	Implemented	
43	Affordable Housing	02-Jul-18	6	DPCD	We recommend that the Commissioner of the Department of City Planning work with city leadrs and stakeholders to expand the use of programs such as providing density bonuses to developers and increasing the use of community land trusts.	Closed	Implemented	ongoing
44	Renew Atlanta Fire Station Renovations	04-Sep-18	1	Renew	To provide a more useful tool when negotiating design task orders, project managers should use the estimated cost of construction for only the work covered by the design as a benchmark when negotiating design task orders.	Closed	Partially Implemented	
45	Renew Atlanta Fire Station Renovations	04-Sep-18	2	Renew	To allow accurate monitoring of design costs relative to construction costs, the Renew Atlanta controls team should adjust the project implementation plan documents to show the design cost as a percentage of construction cost, calculated using estimates for only the work covered by the design.	Closed	Implemented	
46	Water Quality Testing	01-Oct-18	2	DWM	To ensure timely and accurate resolution of water quality complaints for customers, the Commissioner of the Department of Watershed Management should ensure that work order dates are correctly entered into the service order management system to be able to accurately track performance.	Closed	Implemented	SOM has input controls
47	Atlanta Police Department Body-Worn Cameras	03-Dec-18	1	APD	To ensure compliance with the department's body-worn policies and best practices, we recommend that the chief of police clarify the policy to state whether all officers responding to an incident must record body camera video.	Closed	Implemented	
48	Atlanta Police Department Body-Worn Cameras	03-Dec-18	7	APD	To ensure compliance with the department's body-worn policies and best practices, we recommend that the chief of police develop standard justifications for accessed footage to ensure compliance with the policy.	Closed	Implemented	deleted requirement to record justification
49	Atlanta Police Department Body-Worn Cameras	03-Dec-18	9	APD	To ensure accountability and transparency, we recommend the chief of police monitor and track the following performance metrics for the number and percentage of videos uploaded to the system within one day.	Closed	Implemented	
50	Citywide Overtime	18-Feb-19	2	APD	We recommend the police chief monitor overtime hours worked by police sergeants and ensure employees comply with current overtime policy and procedures.	Closed	Implemented	
51	Atlanta Fire Rescue Department Inventory Management of Medical Supplies	15-May-19	1	AFRD	We recommend that the Atlanta Fire Rescue Department update its policies and procedures to include specific language that describes procurement and disposal procedures.	Closed	Implemented	
52	Atlanta Fire Rescue Department Inventory Management of Medical Supplies	15-May-19	2	AFRD	We recommend that the Atlanta Fire Rescue Department provide field locations with assigned medication bags and store controlled substances in a clear case in a separate compartment from other drugs and medical supplies.	Closed	Implemented	
53	Atlanta Fire Rescue Department Inventory Management of Medical Supplies	15-May-19	4	AFRD	We recommend that the Atlanta Fire Rescue Department ensure all emergency vehicles are equipped with locked compartments to store medication bags.	Closed	Implemented	
54	Atlanta Fire Rescue Department Inventory Management of Medical Supplies	15-May-19	5	AFRD	We recommend that the Atlanta Fire Rescue Department require dual controls when accessing the controlled substances storage in procedures to limit the risk of diversion.	Closed	Implemented	
55	Atlanta Fire Rescue Department Inventory Management of Medical Supplies	15-May-19	6	AFRD	We recommend that the Atlanta Fire Rescue Department update procedures to include a back-up person to witness waste in the event the emergency medical services supervisor is unavailable.	Closed	Implemented	
56	Atlanta Fire Rescue Department Inventory Management of Medical Supplies	15-May-19	7	AFRD	We recommend that the Atlanta Fire Rescue Department review controlled substances logs monthly to identify and address any inventory count discrepancies.	Closed	Implemented	

57	Atlanta Fire Rescue Department Inventory Management of Medical Supplies	15-May-19	8	AFRD	We recommend that the Atlanta Fire Rescue Department require all fields be completed on the controlled substances log and medications used forms, and it document when no medications were administered at each station.	Closed	Implemented	
58	Atlanta Fire Rescue Department Inventory Management of Medical Supplies	15-May-19	9	AFRD	We recommend that the Atlanta Fire Rescue Department ensure that all medications used forms are collected and reconciled with the controlled substances logs to ensure accuracy of inventory.	Closed	Implemented	
59	Atlanta Fire Rescue Department Inventory Management of Medical Supplies	15-May-19	11	AFRD	We recommend that the Atlanta Fire Rescue Department update procedures to include a routine disposal process for expired medical inventory and retrain all applicable staff.	Closed	Implemented	
60	Atlanta Fire Rescue Department Inventory Management of Medical Supplies	15-May-19	12	AFRD	We recommend that the Atlanta Fire Rescue Department enforce the verification of expiration date of drugs and medical supplies daily.	Closed	Implemented	
61	Fire Hydrant Inspection and Maintenance	17-Jun-19	1	AFRD	We recommend the Atlanta Fire Rescue Department revise its policy to include specific verification procedures to ensure that all hydrants are inspected as required, and the hydrant database updated with the inspection date and results.	Closed	Implemented	Issued interim policy; will revise when new system is implemented
62	Fire Hydrant Inspection and Maintenance	17-Jun-19	7	AFRD	We recommend the Atlanta Fire Rescue Department update its policy to include specific procedures for documenting inspections on the hydrant cards.	Closed	Implemented	
63	Atlanta Police Department Body-Worn Cameras	03-Dec-18	3	APD	To ensure compliance with the department's body-worn policies and best practices, we recommend that the chief of police clarify criteria for labeling and categorizing videos in standard operating procedures.	Closed	Implemented	see category listings in software

	Title	Publication_Date	Rec_Number	Rec_Owner	Recommendation	ow_up_sta	implementation_status	
1	Affordable Housing	02-Jul-18	1	DPCD	Address the unbalanced distribution of affordable housing between the northern and southern parts of the city.	Closed	Implemented	18-O-1023 Missing middle
2	Affordable Housing	02-Jul-18	3	DPCD	Consolidate key information related to available housing programs and make that information more readily available to citizens and developers.	Closed	Implemented	Affordable housing tracker and DCP Office of Housing website
3	Retirement Administration Defined Contribution Plan	13-Jul-16	8	DOF/DHR/DC	The management committee should assess the advantages and disadvantages to participants of holding plan assets in a group annuity plan versus a mutual fund company prior to procuring plan management services when the current contract expires.	Closed	Partially Implemented	solicitation sought options; only insurance and annuity companies responded

	Title	Publication_Date	Rec_Number	Rec_Owner	Recommendation	ow_up_sta	implementation_status	
1	Retirement Administration Defined Contribution Plan	13-Jul-16	4	DOF	The chief financial officer should coordinate the appointment and election of management committee members and facilitate the meetings in order to ensure the defined contribution plan is managed according to the intent of Ordinance 11-O-0672.	Closed	Implemented	
2	Payroll Processing	18-Jun-18	1	DOF	We recommend the chief financial officer work with AIM and Deloitte to ensure that the planned Oracle upgrades are implemented to automate manual steps of the payroll process, as specified in Appendix C.	Closed	Implemented	
3	Payroll Processing	18-Jun-18	5	DOF	We recommend the chief financial officer work with AIM and Deloitte to develop ad hoc reports and training materials for payroll staff.	Closed	Implemented	
4	Payroll Processing	18-Jun-18	6	DOF	We recommend the chief financial officer work with AIM and Deloitte to test and confirm whether the city's interface run times within Oracle Cloud meet estimated expectations.	Closed	Implemented	
5	Payroll Processing	18-Jun-18	9	DOF	We recommend the chief financial officer discontinue issuing off-cycle checks to employees without required documentation. Required documentation is off-cycle request, but escalate approval to Director level, and enforce deadlines.	Closed	Implemented	
6	Construction Audit for Northisde Drive Pedestrian Bridge	24-Jan-20	1	DOF	The chief financial officer should work to identify the remaining $487,125 difference and make adjustments accordingly. Additionally, the City should strive to ensure future transactions posted to Atlanta's Open Checkbook website reflect executed transactions (e.g. payments made to third parties).	Closed	Implemented	
7	Construction Audit for Northisde Drive Pedestrian Bridge	24-Jan-20	2	DPW	The commissioner of the Department of Public Works and the chief financial officer should identify the cause for the late payments to Georgia Bridge	Closed	Implemented	
8	Construction Audit for Northisde Drive Pedestrian Bridge	24-Jan-20	3	DPW	The commissioner of the Department of Public Works should confirm if Georgia Bridge submitted the appropriate cost proposals for the MARTA parking improvements and that the DPW provided written approval prior to incurring the expense in accordance with the DB Lump Sum Agreement.	Closed	Implemented	
9	Construction Audit for Northisde Drive Pedestrian Bridge	24-Jan-20	5	DPW	The commissioner of the Department of Public Works and the chief financial officer should review the accounts payable processes in place for construction contracts to determine the cause of the overpayments to reduce risk in future projects.	Closed	Implemented	
10	Fire Hydrant Inspection and Maintenance	17-Jun-19	4	DWM	We recommend the Department of Watershed Management create and formalize memorandums of understanding between the department and each of the other jurisdictions to document each entity's roles and responsibilities. The agreement should include: a. responsibilities for hydrant inspections b. describe how and when repair requests will be reported c. how hydrant status will be reported back to the jurisdictions once repairs are completed	Closed	Implemented	20-R-3438

Open Recommendations By Report

Title	
Water Meter Readings, Estimates, and Adjusted Billings	3
Workers' Compensation	4
Department of Public Works Solid Waste Safety Practices	1
Aviation Parking Contract	1
Take-Home Vehicles	2
Department of Public Works Office of Transportation Inventory Management	5
Department of Watershed Management - Inventory Management	1
Timekeeping	6
Employee Compensation	3
Oracle Segregation of Duties	3
Retirement Administration Defined Contribution Plan	7
Annual Contract Administration	4
Department of Watershed Management Efforts to Reduce Water Loss	2
Renew Atlanta Roadway Resurfacing	1
Accounts Receivable Atlanta Fire Rescue Department and Department of Parks a	3
Department of Aviation Construction Contract Solicitations	4
Payroll Processing	10
Water Quality Testing	1
Atlanta Police Department Body-Worn Cameras	2
Citywide Overtime	8
Expired Contracts and Cooperative Agreements	5
Atlanta Fire Rescue Department Inventory Management of Medical Supplies	3
Fire Hydrant Inspection and Maintenance	6
Atlanta Police Department's Fleet Acquisition and Maintenance	2
Atlanta Police Department Code Enforcement Section	5
Martin Luther King Jr. Recreation and Aquatic Center Project	10
Construction Audit for Northisde Drive Pedestrian Bridge	1
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Closed Recommedations By Status

implementation_status	
Implemented	43
Not Implemented	3
Partially Implemented	3
No Longer Relevant	24
	73