



City of Atlanta
CITY AUDITOR'S OFFICE
AUDIT COMMITTEE MEETING
MINUTES

Thursday, August 4, 2022

9:00 A.M.

Atlanta City Hall
Committee Room 2

CALL TO ORDER

The regularly scheduled meeting of the **Audit Committee** was called to order on **Thursday, August 4, 2022, at 9:03 AM by Ms. Danielle Hampton, Chair**. The following members were present:

INTRODUCTION OF MEMBERS:

Attendees	Status
Danielle Hampton, Chair	Present
Daniel Ebersole, Vice Chair	Present
Amanda Beck	Absent
Don Penovi	Present
Dargan Burns, III	Present

Others in Attendance:

Auditor's Office: Amanda Noble, City Auditor, Stephanie Jackson, Deputy City Auditor, Rebecca Robinson, Duane Braithwaite, Myra Hagley, Zoë Geiger, and Jackie Ragan

Finance: Youlanda Carr, Fumnanya Johnson

Aviation: Angela Johnson

Mauldin & Jenkins: James Bence

Roll Call

Adopt Agenda

Mr. Dan Ebersole moved to adopt the agenda. Mr. Don Penovi seconded the motion and the Committee voted unanimously in favor.

Approve minutes from August 4th meeting

Mr. Penovi moved to approve the minutes from the last meeting. Mr. Ebersole seconded the motion and the Committee voted unanimously in favor.

Introduction to Mauldin & Jenkins team

Mr. James Bence, with Mauldin & Jenkins, was introduced to the Committee as the new external financial auditors. Mr. Bence stated that they were setup and are planning to start after Labor Day, with the Department of Aviation. He stated that they will be conducting both virtual and in person meetings. Ms. Youlanda Carr, with the Finance Department, stated that they will be meeting with Mauldin & Jenkins weekly. The Committee did question the status of the pension plan issues in the previous audits and asked if Ms. Amanda Noble, City Auditor, could have Human Resources (HR) come to the next meeting to provide an update or if Ms. Noble could get their presentation.

Status of current projects

Ms. Noble presented the update of the current projects to the Committee. Ms. Noble stated that the Beltline Special Services District draft has gone to management and staff is waiting for their response. She also stated that staff had met with the Chief of Staff and Councilmember Alex Wan and felt that the briefing went really well; the Cash Handling draft has been edited and the technical review is scheduled to start today and is on track to send to management in mid-August; the AFRD Financial Procedures memo is being drafted and staff is planning to send it to management next week; Employee Benefits report is being outlined and staff is anticipating getting it approved at the October meeting; In-Rem Process report is being outlined and staff is anticipating sending to management is early September; Solid Waste Services settlement should have concluded in June and staff is planning to resume the audit now; for the Oracle Timekeeping Configuration audit, staff is continuing to attend weekly meetings and raised three concerns, two of which have not been addressed. Administration has announced that hourly employees need to clock in and out; with the Continuous Audit, staff is working with Finance, HR, and Procurement on clean-up, with mostly clean-up with HR. The clean-up has eliminated 20,000 conflicts; the next audits the staff plans to start are Grants Management, Business Licensing, OCC, Municipal Market Lease, Aviation Facilities Maintenance Management of Inventory and Fixed Assets or Management of Plane Train Contracts. Since Aviation is continuing to clean up Maximo, the Committee members had no objection to working on the plane train audit while waiting on the Maximo clean-up to be completed. Mr. Dargan Burns asked if the Status of Current Projects chart could be updated to show who the Auditors are for each project.

Audit follow-up

Ms. Noble presented the following audit updates: 94 audits closed, 78 implemented and closed (83%) audits, 229 open recommendations, and informed that the Mayor's Office sends out monthly reminders to the departments.

FY23 audit planning

Ms. Noble stated that the Committee needed to select another 6 audits and that staff would compile a list for discussion at the next meeting.

Peer review results

Ms. Noble stated that the review had been completed, the report sent, and the office passed the review.

Staffing update

Ms. Noble stated that the office has one vacant position posted at this time.

Audit Committee reappointments

Ms. Danielle Hampton suggested that the Committee vote on a chairperson at the next meeting. Ms. Noble stated that Mr. Ebersole and Ms. Beck has agreed to service until next year or until a replacement is appointed. Mr. Burns suggested that the members portraits and bio be placed up on the wall in the office conference room.

Other Business

Ms. Hampton stated that the Committee will get the process going to work on Ms. Noble's annual performance evaluation.

Public Comment

There were no public comments.

Adjournment

There being no further business, Mr. Burns moved to adjourn. Mr. Penovi seconded the motion and the meeting adjourned at 10:19 a.m.