



City of Atlanta
CITY AUDITOR'S OFFICE
AUDIT COMMITTEE MEETING
MINUTES

Thursday, June 2, 2022

9:00 A.M.

Atlanta City Hall
Committee Room 2

CALL TO ORDER

The regularly scheduled meeting of the **Audit Committee** was called to order on **Thursday, June 2, 2022**, at **9:00 AM** by **Ms. Danielle Hampton, Chair**. The following members were present:

INTRODUCTION OF MEMBERS:

Attendees	Status
Danielle Hampton, Chair	Present
Daniel Ebersole, Vice Chair	Present
Amanda Beck	Present
Don Penovi	Present
Dargan Burns, III	Absent

Others in Attendance:

Auditor's Office: Amanda Noble, City Auditor, Stephanie Jackson, Deputy City Auditor, Micheal Jones, Rebecca Robinson, Brian Hardman, Ijeg Jones and Jackie Ragan

Finance: Youlanda Carr

Human Resources: Jeffrey Norman

Roll Call

Adopt Agenda

Mr. Daniel Ebersole moved to adopted agenda with the amendment to move the order of the items to hearing from the Commissioner of Human Resources and the Deputy Chief Financial Officer. Mr. Don Penovi seconded the motion and the Committee voted unanimously in favor.

Approve minutes for April 7, 2022, meeting

Mr. Ebersole moved the approve the minutes of the last meeting. Mr. Penovi seconded, and the motion passed unanimously.

Status of External Financial Audit

a. Kickoff for FY22

Ms. Amanda Noble, City Auditor, stated that the contract had been completed and the kickoff is scheduled for June 16, 2022. Ms. Youlanda Carr stated that the kickoff will be in person since the auditors are new. Ms. Carr also stated that they are trying to make sure the audit report is ready for by the first of December. Ms. Noble noted that the new auditors plan to come to the next Audit Committee meeting.

b. Update from HR on corrective actions from FY22 audit

Mr. Jeffrey Norman presented the update to the Committee. Mr. Norman stated that HR is working with Deloitte and that the FY21 Management Response for Pension will be completed in the fall. Mr. also stated they can have Deloitte come to a Committee meeting to give a detailed overview.

c. Update from Finance on corrective actions from FY21 audit

Ms. Carr updated the Committee on the corrective actions being taken. She stated that a process has been put in place to identify what is accrual for Watershed at year end and that they will follow-up with Aviation regarding the interest calculations for their department.

Reports for consideration of release

a. Extra Help

Ms. Noble presented the report to the Committee. Following the discussion, Mr. Ebersole moved to approve the release of the report. Ms. Amanda Beck seconded the motion and the Committee voted unanimously in favor.

b. Department of Watershed Management Inventory and Fixed Assets

Ms. Rebecca Robinson presented the report to the Committee. Following some discussion, Mr. Penovi moved to approve the release of the report. Ms. Beck seconded the motion and the Committee voted unanimously in favor.

Status of current projects

Ms. Noble updated the Committee on the status of current projects: The Extra Help and DWM Management of Inventory and Fixed Assets reports were into ELM today and to City Council and the Mayor on Monday; Oracle Timekeeping Configuration is in a holding pattern and did not go live. The staff has not heard back regarding the three concerns raised; Employee Benefits is close to ending fieldwork. The staff is focusing on the Healthcare cost portion because the financial audit addressed pension census data and payment issues. AFRD Financial procedures planning has started and since it is a narrow scope, will complete while Solid Waste is paused. The City Attorney asked to pause Solid Waste again until the settlement is completed; Cashing Handling audit is going well. Fifty-one business units have been identified as potentially accepting cash payments; Beltline Special Services fieldwork is being wrapped up; In-Rem Process planning has started; Continuous Audit – working on clean up; the remaining projects on the list came in after the audit schedule was set or will be reset on the schedule.

Audit Follow-up

- a. Demonstration of Missionmark portal and recommendation dashboard
Mr. Micheal Jones provided a demonstration of Missionmark to the Committee.

Peer Review

Ms. Noble stated that the peer review is scheduled for the week of July 11th and asked members to be available if possible. Ms. Stephanie Jackson stated that sometimes the reviewers want to interview the overseeing body.

Audit Committee reappointments

Ms. Noble informed the Committee that Ms. Hampton and Ms. Beck are up for reappointment in August. The City Council will need to find someone to serve after Mr. Ebersole term expires; however, Mr. Ebersole can remain on the board until a replacement is named.

Other Business

Ms. Hampton updated the Committee on a meeting with the City Council President. Ms. Hampton stated that they received some recommendations, talked about what type of help the board needed and agreed to meet in another 6 months.

Public Comment

There were no public comments.

Adjournment

There being no further business, Ms. Beck moved to adjourn. Mr. Penovi seconded the motion and the meeting adjourned at 10:54 a.m.