



City of Atlanta

## CITY AUDITOR'S OFFICE

## AUDIT COMMITTEE MEETING

## **MINUTES**

Thursday, April 1, 2021

9:00 A.M.

Public Conference Bridge

(877) 499-2930

Access Code: 4354262

## **CALL TO ORDER**

The regularly scheduled meeting of the **Audit Committee** was called to order on **Thursday, April 1, 2021 at 9:01 AM Remotely via Public Conference Bridge**. The following members were present:

## **INTRODUCTION OF MEMBERS:**

Attendees	Status
Danielle Hampton, Chair	Present
Daniel Ebersole	Present
Amanda Beck	Present
Don Penovi	Present – 9:40am – 9:55am
Dargan Burns, III	Present

### **Others in Attendance:**

Auditor's Office: Amanda Noble, City Auditor, Stephanie Jackson, Deputy City Auditor, Matthew Ervin, Randi Hadeen, Nia Young, Ijeg Jones and Jackie Ragan

AIM: Tye Hayes

## Adopt agenda

Mr. Daniel Ebersole moved to adopt the agenda as presented. Mr. Dargan Burns, III seconded the motion. The Committee voted unanimously in favor.

Approve minutes of February 4, 2021 meeting

Ms. Amanda Beck made a motion to approve the minutes as presented. Mr. Burns seconded the motion and the Committee voted unanimously in favor.

#### **Elect Vice-Chair**

Ms. Beck nominated Dan Ebersole as Vice-Chair of the Committee. Mr. Ebersole stated that he would be glad to serve as Vice-Chair. Mr. Burns moved to accept the nomination of Mr. Ebersole as Vice-Chair of the Committee. Ms. Danielle Hampton seconded, and the motion passed unanimously.

IT: Ms. Tye Hayes updated the Committee on AIM progress on resolving the findings in the KPMG Audit Report and answered the Committee Members' questions.

Pensions: Ms. Noble updated the members on the HR findings.

#### **RFP for financial audit services**

Mr. Ebersole presented proposed changes to the RFP to the Committee. Following the discussion, Mr. Ebersole made a motion to submit the RFP to Procurement to get the process started. Mr. Burns seconded the motion and the Committee voted unanimously in favor. Mr. Ebersole also presented information on a proposed evaluation matrix to use in evaluating responses to the proposal. Ms. Beck moved to approve the draft of the matrix to include in the trigger package to Procurement. Mr. Burns seconded the motion and the Committee voted unanimously in favor.

Mr. Ebersole chaired the meeting during the discussion and voting on the Consideration of Performance Audit Reports to be released.

- a. APD Hiring Practices – Ms. Noble informed the Committee that APD agreed with the recommendations in the report, however, had not submitted their responses in time to be included in the report. Ms. Beck moved to approve the release of the APD Hiring Practices report pending distribution of the responses from APD to the Committee for sign off via e-mail. Mr. Burns seconded the motion and the Committee voted unanimously in favor.
- b. Liquor Licensing & Enforcement – Mr. Don Penovi moved to approve the release of the Liquor Licensing & Enforcement Report pending distribution of the responses from APD to the Committee for sign off via e-mail. Mr. Burns seconded the motion and the Committee voted unanimously in favor.

Ms. Hampton did not participate in the discussion of the reports due her disclosed conflict of interest and abstained from voting.

#### **Status of current projects**

Ms. Noble provided the Committee with an update on the current projects. She stated that APD Hiring Practices and Liquor Licensing are awaiting responses from the department. The Office of Contract Compliance report responses are due by April 12, 2021; Forensic and Office of Contract Compliance Audit should be received for the June meeting. The Solid Waste report is still on hold at the request of the Law Department due to pending litigation. Ms. Noble also stated that the Office's goal is to complete ten reports by the end of the fiscal year and that the office is on track to do that.

#### **Update on budget development for FY22**

Ms. Noble updated the Committee on the FY22 budget development. She stated that the Office's proposed budget was in line with the Mayor's proposed target figure for the general fund and that the Overview updates the summary of operations. She also stated that the Office did less follow-ups on

audit recommendations while working remotely; that 28 IPRO reviews of solicitations were completed; and that the office is due for a peer review next year. Ms. Noble also stated that the staff was working on a return-to-work plan.

**Public Comments**

There were no public comments.

There being no further business, Ms. Beck motioned to adjourn the meeting and Mr. Ebersole seconded the motion. The meeting adjourned at 10:08 a.m.