



City of Atlanta
CITY AUDITOR'S OFFICE
AUDIT COMMITTEE MEETING
MINUTES

Thursday, February 3, 2022

9:00 A.M.

Public Conference Bridge
(877) 499-2930
Access Code: 4354262

CALL TO ORDER

The regularly scheduled meeting of the **Audit Committee** was called to order on **Thursday, February 3, 2022**, at **9:03 AM Remotely via Public Conference Bridge**. The following members were present:

INTRODUCTION OF MEMBERS:

Attendees	Status
Danielle Hampton, Chair	Present
Daniel Ebersole, Vice Chair	Present
Amanda Beck	Present
Don Penovi	Present

Others in Attendance:

Auditor's Office: Amanda Noble, City Auditor, Stephanie Jackson, Deputy City Auditor, Micheal Jones, Rebecca Robinson, Myra Hagley, Duane Braithwaite, and Jackie Ragan

Roll Call

Adopt Agenda

Mr. Dan Ebersole moved to adopt the agenda as presented and Mr. Don Penovi seconded the motion. The Committee voted unanimously in favor.

Approve minutes for December 16, 2021, meeting

Mr. Penovi moved to approve the minutes from the last meeting. The motion was seconded by Ms. Amanda Beck and passed unanimously by the Committee.

Reports for consideration of release

- a. Department of Aviation Facilities Maintenance Staffing

Mr. Ebersole moved to approve the release of the report with minor adjustments to the dates as needed. Ms. Beck seconded and the motion passed unanimously.

b. Interim report on Oracle Time and Labor Implementation

Ms. Beck commented that she liked the work that was done with the memo. Ms. Beck moved to approve the release of the memo with changes discussed regarding the recommendation. Mr. Ebersole seconded, and the motion passed unanimously.

Project Status Update

Ms. Noble updated the Committee on the status of current projects. The updates were as following: Streetlighting had an exit conference the previous day (February 2nd) and there will be a meeting with Georgia Power on the next Monday and staff should receive management response the following week; the Direct Payment audit has an exit conference scheduled for February 8th; the Office of Contract Compliance draft has been revised to address management concerns; the Extra Help report will be submitted by the team today and the technical review should start next week; on the DWM Inventory and Fixed Assets report, staff hopes to complete inventorying by next week; audits have started for Cash Handling, Business Licensing and Employee Benefits; the Beltline kick off has just occurred; there will be presentation of the Continuous Audit at today's meeting; and staff has not heard back from the Law Department on the Solid Waste Services.

Continuous Audit presentation

Matt Ervin presented an update on the Continuous Auditing project to the Committee. He stated that he has been working with various city departments and Deloitte. Following the presentation, Mr. Penovi suggested that an update on the report should be placed on the agenda as a standing item.

Staffing Update

Ms. Noble presented the current organizational chart to the Committee. Ms. Noble stated that the vacant Auditor Performance Manager position has been filled by Micheal Jones and one position has been moved from a team to a methodologist position. Ms. Noble informed the Committee that the vacant position has been posted. She also informed the Committee that two offers were extended but both offers were rejected.

Update on Missionmark implementation

Ms. Noble provided the Committee with a copy of the quarterly flyer that will be sent to the departments to remind them to complete their updates in Missionmark.

Status or plan on timing to meet with Mayor and Status or plan to meet with City Council Members as proposed in the last meeting by Dan

Ms. Noble informed the Committee that the Clerk's Office was holding a mandatory training for Council Members on next Thursday and the Auditor's Office is on the agenda.

Evaluation of City Auditor (FY21)

Ms. Beck moved to approve the evaluation for the City Auditor. Mr. Penovi seconded, and the motion passed unanimously.

Other business

Mr. Ebersole acknowledged Mr. Penovi's recent appearance in the Wall Street Journal as well and the Times of London.

Ms. Noble updated the Committee on the status of the proposal for the external audit services. She stated that a final recommendation has been made, legislation has been drafted and Councilmember Wan has agreed to introduce the legislation.

Mr. Penovi requested an update on the activities of the OIG.

Public Comments

There were no comments from the public.

Adjournment

There being no further business, Ms. Beck moved to adjourn. Mr. Penovi seconded the motion and the meeting adjourned at 10:33 a.m.